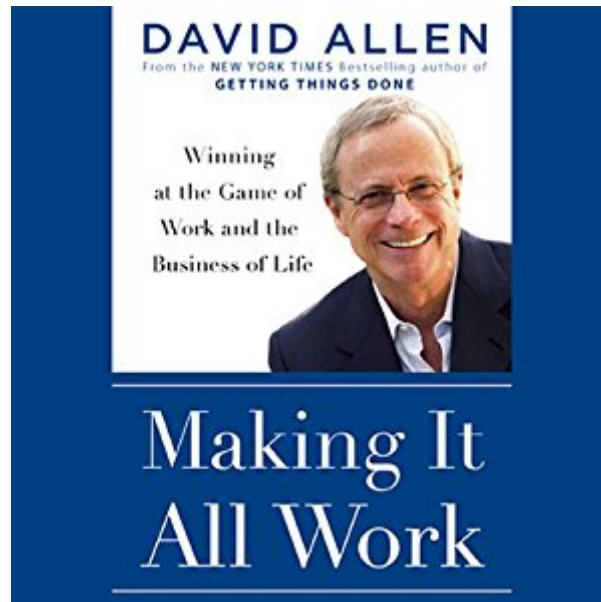


The book was found

Making It All Work



Synopsis

The companion to the blockbuster bestseller, *Getting Things Done*. Since its publication in 2001, *Getting Things Done* has become, as *Time* magazine put it, "the defining self-help business book" of the decade. Having inspired millions of readers around the world, it clearly spoke to an urgent need in an increasingly time-pressured society. Now, in the highly anticipated sequel *Making It All Work*, Allen unlocks the full power of his methods across the entire span of life and work. While *Getting Things Done* functioned as an essential tool kit, *Making It All Work* is an invaluable road map, providing both bearings to help you determine where you are in life and directions on how to get to where you want to go. --This text refers to an out of print or unavailable edition of this title.

Book Information

Audible Audio Edition

Listening Length: 8 hours and 33 minutes

Program Type: Audiobook

Version: Unabridged

Publisher: Penguin Audio

Audible.com Release Date: January 22, 2009

Whispersync for Voice: Ready

Language: English

ASIN: B001QKBHNW

Best Sellers Rank: #7 in Books > Audible Audiobooks > Business & Investing > Business Life
#295 in Books > Business & Money > Skills > Decision Making #337 in Books > Business & Money > Management & Leadership > Decision-Making & Problem Solving

Customer Reviews

The original GTD is a modern masterpiece of its kind. Well paced, focused on details and intensely practical with just enough theory to put Allen's simple yet unique system in context. His second book, "Ready for Anything", had less immediate appeal and direct applicability but grows on repeated reading, providing more insights behind the basic processes of GTD. I keep both books to hand and dip into them frequently, and they have had a profound impact on how I now manage my work and life. In trying to make "Making It All Work" a stand-alone volume, David Allen ends up repeating, in some cases less pithily, too much of the earlier material, and there are extended passages that are little more than a rewording of the original GTD book. This new book does provide a broader context and an enhanced perspective on the GTD system, and makes the system

fit together more neatly along the two dimensions of control and perspective, although these two dimensions were evident enough in "Getting Things Done". For that alone, the book is worth reading, especially for GTD advocates looking to obtain further insights into the system (although members of GTD Connect, the GTD community, will be familiar with most of the material). I am sure it will provide further value on additional readings. That said, there is relatively little new ground covered here. There is some fine tuning of earlier terminology, but this smacks rather too much of mere relabeling. Collection becomes "capturing", processing becomes "clarifying", reviewing becomes "reflecting" and doing becomes "engaging". The new terms sound more sophisticated but I feel the original terminology was more concrete and to the point. The "six-level model for reviewing your work" is now the "Horizons of Focus".

If you're looking to use GTD principles with Microsoft Outlook, this is a great companion book to a more detail-level book, *Total Workday Control Using Microsoft Outlook* by Michael Linenberger. I read the first *Getting Things Done* book years ago but never really implemented it; I didn't find it was hands-on enough; I tried using Outlook Tasks and Categories to track "next actions" and goals, but it just didn't seem to cut it for me. David Allen's new book repeats the same concepts but puts them in a different framework (the horizons you read about in other reviews here), but I found it did more to address some of the mental and physical obstacles toward using GTD. Essentially it gave me a good kick in the seat, to motivate me into better adopting GTD. It still is light on hands-on details for adopting this into your daily workload and tackling both the urgent and the important. But I think that's his approach, he teaches you the principles, you decide what software or methods to use to implement them. The book inspires you to record many levels of information from your life purpose to the roles you fill every day, right down to logging a reminder to pick up a hammer at the hardware store tomorrow. It is liberating getting information out of your head and into a tracking system, but you have to be able to carry it on after a big bang of initial enthusiasm. If you never look at any of the information again, except to return phone calls or put deadlines on tasks, then you aren't getting the benefits of the system. If you have the original, but find yourself scrolling through these reviews on looking for a kickstart to get yourself into (back into) GTD, this book will help.

[Download to continue reading...](#)

Making Work Work: The Positivity Solution for Any Work Environment Prime Time: Love, health,

sex, fitness, friendship, spirit; *Making the most of all of your* Making the most of all of your life

Making Work Work: New Strategies for Surviving and Thriving at the Office Millennials &

Management: The Essential Guide to Making it Work at Work Never Check E-Mail In the Morning:

And Other Unexpected Strategies for Making Your Work Life Work Jewelry Making & Etsy Business Box Set: Jewelry Making Instructions and Useful Tips to Guide You Through How to Start Your Etsy Business (Jewelry Making ... Selling Etsy, Esty Selling Success) All Work, No Pay: Finding an Internship, Building Your Resume, Making Connections, and Gaining Job Experience Making It All Work The Lordship of Christ: Serving Our Savior All of the Time, in All of Life, with All of Our Heart Every Good Endeavor: Connecting Your Work to God's Work Kyuuto! Japanese Crafts!: Woolly Embroidery: Crewelwork, Stump Work, Canvas Work, and More! Work Clean: The life-changing power of mise-en-place to organize your life, work, and mind Deck Ideas that Work (Taunton's Ideas That Work) Masters Social Work Exam Flashcard Study System: ASWB Test Practice Questions & Review for the Association of Social Work Boards Exam (Cards) Fundamentals of Perinatal Social Work: A Guide for Clinical Practice with Women, Infants, and Families (Monograph Published Simultaneously As Social Work in Health Care , Vol 24, No 3-4) The Social Work Experience: An Introduction to Social Work and Social Welfare (6th Edition) (Connecting Core Competencies) How to Work From Home and Make Money: 10 Proven Home-Based Businesses You Can Start Today (Work from Home Series: Book 1) Cold Calling: for beginners - Cold Calling Techniques that work - Cold Calling Tips (Cold Calling Techniques that work for beginners - Cold calling sales Book 1) The Fiverr Master Class: The Fiverr Secrets Of Six Power Sellers That Enable You To Work From Home (Fiverr, Make Money Online, Fiverr Ideas, Fiverr Gigs, Work At Home, Fiverr SEO, Fiverr.com) Playing the Whore: The Work of Sex Work (Jacobin)

[Dmca](#)